Cost and Benefit Analysis of Packaged Software Finalists

This deliverable contains a comparison of the costs and benefits associated with all of the packaged software finalists. Create this deliverable after collecting vendor information regarding packaged software capabilities and contract terms. The Cost and Benefit Analysis of Packaged Software Finalists is used as input for selecting one packaged software finalist. It ensures that important costs and benefits, both economical and intangible, are considered in the finalist decision.

I.	IPT Name:		
II.	**Deliverable Name:** Cost and Benefit Analysis of Packaged Software Finalists	**Date Completed:**	
III.	**Contact Information**		
	Name	Channel Unit	
IPT Sponsor			
Channel Task Manager			
CIO Task Manager			
Contractor Task Manager			
IV.	**Task Order Number:**		

Description

[1] Business Objective - Important goal that the business is striving to achieve by implementing the packaged software.

[2] Function - An activity that relates to the Business Objective.

[3] Benefit - Positive result derived from the packaged software that supports the Business Objective.

[4] Package Contribution - Method or process performed by the packaged software to produce the Benefit.

[5] Current Cost - The amount of money it currently takes to execute a method or process stated as a Package Contribution.

[6] Cost Reduction Factor - Amount the packaged software will reduce costs.

[7] Annual Cost Savings - Yearly amount saved by using the packaged software.

[8] Total Annual Savings - Sum of yearly savings obtained by using the packaged software.

[9] Total Lifetime Savings - Sum of savings for the years the packaged software will be in operation.

[10] Cost Areas - Major costs related to obtaining and supporting the packaged software. Group this section by related areas, such as software cost, implementation cost, capital expenditures, and maintenance, to provide a clear analysis.

[11] Costs - Amount of money associated with each Cost Area.

[12] Total Annual Costs - Sum of yearly expenses accrued by using the packaged software.

[13] Net Total -Total Annual Costs less Total Lifetime Saving.